

# FORNHAM ALL SAINTS PARISH COUNCIL

**The Councillors of Fornham All Saints Parish Council are summoned to the Parish Council Meeting to be held on Tuesday 21<sup>st</sup> March 2023 commencing at 6.30pm in the Village Hall, The Green, Fornham All Saints**

The Council, members of the public and press may record, film, photograph or broadcast at this meeting when the public and press are not lawfully excluded.

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

- i. To receive apologies for absence
- ii. To consent/non consent to absence

### **2. DECLARATIONS OF INTEREST**

- i. To receive disclosures of pecuniary and local pecuniary interests for the agenda under discussion
- ii. To receive disclosures of gifts of hospitality exceeding £25
- iii. To consider requests for dispensations

### **3. APPROVAL OF MINUTES**

To approve the minutes from the meeting held on Tuesday 17<sup>th</sup> January 2023

### **4. PUBLIC FORUM**

Public question sessions are limited to a total of 15 minutes

- i. To receive questions and issues raised by the Public on matters arising to the agenda under discussion
- ii. To receive questions and issues raised by the Public on matters arising from the village

### **5. TO RECEIVE REPORTS FROM THE COUNTY AND DISTRICT COUNCILLORS**

### **6. TO RECEIVE REPORTS FROM PORTFOLIO HOLDERS**

- Traffic/ Roads/VAS - Don Lynch, Hugo Greer-Walker
- Assets Management - Martin Loveridge
- Environment & Green issues - Enid Gathercole
- Liaison with local businesses & residents - Cathy Emerson
- Rural Coffee Caravan - Jill Mayhew
- Marham Park contact - Matt Stewart

### **7. TO RECEIVE THE CLERK'S REPORT**

8. FINANCE MATTERS

- i. To consider and respectively approve payments made since the last meeting
- ii. To receive bank balances to date
- iii To approve Notice of Conclusion of Audit
- iv. To approve a S137 donation for the WI
- v. To approve a quotation for removing the burnt out sheds at the allotments

9. INTERNAL AUDITOR / INTERNAL CONTROL STATEMENT

- i. To approve the appointment of the internal auditor for the financial year 2022/23
- ii. To approve the Internal Control Statement for the year ending 31 March 2023

10. ASSETS REGISTER

To review the current Asset Register – deferred from the last meeting

11. PLAYING FIELD

To receive a request from the Community Centre to expand the parking area to accommodate more parking spaces

12. SALC WORKING WITH COMUNICATION TRAINING/ANNUAL PARISH MEETING

13. COMPLAINT RECEIVED REGARDING THE PATH OPPOSITE THE COMMUNITY CENTRE

14. CHANGE OF PORTFOLIO RESPONSIBILITY FOR SAFE CROSSING SCHEME

15. REPAIR AND REPLACE BENCHES IN THE VILLAGE

16. REQUEST TO PLANT LAVENDER & ROSE BUSHES BESIDE CHURCH WALL

17. COMPLAINT RECEIVED REGARDING THE PATH OPPOSITE THE COMMUNITY CENTRE

18. PROVISION OF RENEWABLE ENGERY FROM SOLAR PANEL INSTALLATION

19. DOG AND RUBBISH BIN NEAR BUS STOP NEAREST THE LARK

20. AGENDA ITEMS FOR THE NEXT MEETING

21. CORRESPONDENCE

22. DATE OF NEXT MEETING

*Christine Mason*

Parish Clerk and Responsible Financial Officer

15<sup>th</sup> March 2023

