

FORNHAM ALL SAINTS PARISH COUNCIL

The Councillors of Fornham All Saints Parish Council are summoned to the Annual Council Meeting to be held on 15th May 2018 in the Village Hall, Fornham All Saints commencing at 8.00pm

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Any member of the public who attends a meeting and objects to being filmed should advise the Clerk to the Council who will request that they are not included in the filming.

AGENDA

1. **TO RECEIVE NOMINATIONS FOR THE POSITION OF CHAIRMAN TO THE PARISH COUNCIL**
2. **APOLOGIES FOR ABSENCE**
 - i. To receive apologies for absence.
 - ii. To consent/non consent to absence.
3. **DECLARATIONS OF INTEREST –**
 - i. To receive disclosures of pecuniary and local non pecuniary interests for the agenda under discussion
 - ii. To receive disclosures of gifts of hospitality exceeding £25
 - iii. To consider requests for dispensations
4. **MINUTES – to approve the minutes from the Parish Council Meeting of 20th March 2018**
5. **TO RECEIVE NOMINATIONS FOR THE POSITION OF VICE-CHAIRMAN TO THE PARISH COUNCIL**
6. **TO CONFIRM THE ELECTION OF OFFICERS TO COMMITTEES AND COUNCILLORS AS REPRESENTATIVES ON OUTSIDE BODIES**
7. **TO RECEIVE ISSUES FROM THE MEMBERS OF THE PUBLIC RELATING TO THE AGENDA UNDER DISCUSSION**
8. **TO CONSIDER NOMINATIONS FOR THE VACANCY FOR THE VACANT POST OF COUNCILLOR**
9. **TO RECEIVE REPORTS FROM PARISH COUNCILLORS RELATING TO PORTFOLIOS HELD and in particular:**
 - i. To consider the recommendation from the TAG to include topics raised at the village meeting held in March 2018 as an appendix item for consideration in future action plans
 - ii. To discuss the feasibility of setting-up a Community Self-Help Group (or similar) in the village to carry out such tasks as. taking elderly villagers for hospital appointments, sitting with an infirm person for an hour to provide company
10. **TO RECEIVE THE CLERK'S REPORT inc FINANCIAL TRANSACTIONS**
 - i. To receive an update on the following items (for information only):
 - Submission of the application to the Lottery Fund for funds for a community defibrillator
 - Adoption of the BT Kiosk by the Parish Council
 - ii. To consider and note the internal audit report on the accounts to the end of 31st March 2018
 - iii. To approve the Accounting Statements for the year ended 31st March 2018
 - iv. To approve and sign the Statement of Assurance of the Annual Governance and Accountability Return (AGAR) for the year ended 31st March 2018
 - v. To approve and sign the Accounting Statements on the AGAR for the year ended 31st March 2018
 - vi. To reconfirm the appointment of the Clerk as Responsible Financial Officer for the year 2018-2019
 - vii. To confirm that Council will apply to the Clerk and the Litter Picker the new pay scales effective 1st April as per the recent National Joint Council for Local Government Services agreement on pay for local government employees
 - viii. To consider and approve payments as per the list in Financial Appendix A
 - ix. To receive the Bank Balances to date
 - x. To consider other matters coming forth noting that if they are of financial in nature, they will need to be formally discussed at a later meeting
11. **BOROUGH COUNCIL MATTERS**
 - i. To receive applicable updates on works at Marham Park, Bury St Edmunds
12. **SUFFOLK COUNTY COUNCIL MATTERS –**

Clerk: Mrs Victoria Waples,

Roundstone House, Livermere Road, Great Barton, Bury St Edmunds, IP31 2SB

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clerk@fornhamallsaints.co.uk

- i. To receive an update on the monitoring of agreed actions following the meeting held with the SCC's Transport Policy and Development Manager & County Cllr. Hopfensperger.
- ii. To receive an update on improvements to the A1101 Hengrave Road, Junction with Mere Lane as outlined in a letter dated 12th February 2018
- iii. To receive an update on the projects allocated from County Cllr. Hopfensperger Locality Budget and to consider whether to request the allocation of funds for a dropped kerb at the side gate to the Village Cemetery
- iv. To receive an update on the Suffolk Highways: Community Self Help Scheme and to consider whether this is of interest to the Parish Council
- v. To receive an update on the Council's request for the removal of The Brecks signage in Fornham All Saints
- vi. To receive an update on progress on the Local Government Boundary Commission's Review of Electoral Representation for West Suffolk

13. PLANNING MATTERS

- i. To note that Ian Poole of Places4People Planning Consultant Ltd will be attending the meeting in July to discuss the practicalities of producing a Neighbourhood Plan
- ii. To consider the following planning applications:
- iii. To receive notification of the following planning applications determined by the Borough:

14. CORRESPONDENCE RECEIVED SINCE LAST MEETING

- i. General correspondence for noting

15. TO CONSIDER THE PARISH CLERK / RESPONSIBLE OFFICER POSITION

16. MATTERS FOR NEXT AGENDA & DATE OF NEXT PARISH COUNCIL MEETING BEING 17th JULY 2018

**MEMBERS OF THE PUBLIC ARE WARMLY INVITED TO ATTEND
AND RAISE ANY ISSUE OR CONCERN FOR THE PARISH
COUNCIL'S ATTENTION DURING THE PUBLIC FORUM**

Victoria S Waples

Clerk & Proper Officer to Fornham All Saints Parish Council
07.05.2018

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