

Detailed breakdown of TAG Report into tasks, responsibilities and Timescales Fornham All Saints Parish Council - 8 July 2018

The TAG were asked to develop their top level report into a set of tasks that could be assigned responsibilities and priorities. This was further developed to break the required work down in sections of the highway within the village. There is a colour coding provided for possible responsibilities

Incorporated within these recommendations a village clean-up event will aim to clean up signs and verges. In conjunction there will be an audit of the existing signs, and recommendations made regarding their condition and whether they are thought to be excessive and marked for possible removal. I would like to propose the Councillor Hodder be asked to do this work given her previous interest in the topic. Items marked as Priority 1 should be made an objective for completion within six months to a year. Although you will see that there are many 'Priority 1' tasks, many are duplicated in each section of the road.

The report should take account of the meeting with Steve Merry. The notes from this should be used in conjunction with this report.

To provide focus I have suggested the following top priorities for the Parish Council.

Top Ten Priorities for Parish Council

1. Determine actions needed to support a village clean-up campaign for signs, hedges and overgrown pathways.
2. The above to include Insurance, Equipment and Training.
3. Approach houses close to Pigeon Lane to ask for support in locating a pedestrian crossing.
4. Recommend our preferred option to Steve Merry for Tut Hill
5. Decide how best to follow up Steve Merry actions.
6. Ask Councillor Hodder to carry out signage Audit and report.
7. Set up meeting with Rougham Highways.
8. Get final costs for Boundary signs, location and design for Larks Gate boundary.
9. Follow up soakaway issue with Highways and developer
10. Beccy to report on Police project for A1101 speed control.

Topics to discuss with Highways/Rougham

1. Bollard and Sign repairs
2. Slot drain cleaning schedule
3. Additional VAS Posts
4. White Lines
5. Make good road on corner of Tut Hill
6. Cutting back overgrown walkways
7. Fix potholes in footpath

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Colour coding for responsibilities				
Rougham (12 actions 9-P1)	Residents (16 actions)	Steve Merry (4 actions 3-P1)	Beccy/Police (3 actions all P1)	Parish Council (32 actions 23-P1)

Proposed Actions – Tut Hill	Who By	When By
Bollard Repairs – Meet with Local Highways Rougham	Rougham	Priority 1
Bollard Cleaning after Audit Actions (Parish)	PB/Residents	Priority 1
Find evidence re slot drain schedule (Rougham)	Beccy/Rougham	Priority 1
Ask highways for comments re final design of roundabout (Merry/Countryside/HQ)	(Merry/Countryside/HQ)	Priority 1
Arrange for signage audit and recommendations (Parish)	Liz/Parish	Priority 1
Signage Cleaning (Parish)	PB/Residents/Parish	Priority 1
Cut back undergrowth where required (Parish)	PB/Residents/Parish	Priority 1
Mount 2 VAS unit posts (Merry/Rougham)	TAG/BG/Parish/Rougham	
Repaint white lines in road (Rougham)	TAG/Beccy/Rougham	
Make good roadway on corner (Rougham)	TAG/Beccy/Rougham	Priority 1
Determine preferred option for Tut Hill (Merry/parish)	Parish/Steve Merry	Priority 1
Make proposal to Highways for closure of Tut Hill to HGVs when Link Rd opens (Merry/parish)	Parish/Steve Merry	Priority 1
Review speed data to determine whether we need more Police support (BG/Parish)	BG/Victoria/Beccy/Merry	Priority 1
Ask questions about Carbon Monoxide levels (Parish)	Parish/Beccy	
Can we get a road closure to clean signs safely (?)	HQ/Beccy/Merry	
Meet with BH to get her support for these actions	HQ/Beccy	Priority 1
Soakaways (HQ/Developer/Highways)	HQ/Developer	Priority 1
Mini roundabout redesign (Merry/Parish)	Parish/Merry	
Tut Hill Access to new green space (HQ/Countryside)	HQ/Countryside	Priority 1
Proposed Actions – Bridge Bends to Barns	Who By	When By
Clean overgrowth from footpath to restore width	HQ/Parish/Residents	Priority 1
Ensure there is a plan for slot drain maintenance	TAG/BH	Priority 1
<i>Use spade to trim back footpath earth edges, Golton Cottages to Pigeon Lane (P/Council to progress?)</i>	Parish	Priority 1
Investigate walkway need and feasibility	Parish/Merry	
If walkway is needed and feasible get a cost	Parish Merry	
Design and construct village boundary and related measures / design scheme – to support crossing from larks Gate	Parish	Priority 1
More effective weight limit signs	Beccy	Priority 1

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Paint Bridge Rails	Parish	
Two posts needed for VAS tandem	BG/Rougham	Priority 1
Signage Audit	Liz/Parish	Priority 1
Signage cleaning	Parish/Residents	Priority 1
Remove unwanted/corroded signs	Parish/Beccy	Priority 1
Add any extra signs that may be required	Parish/Beccy	Priority 1
Maintenance of meadow at Larks gate	Parish	
Drainage ditch maintenance	HQ/David Harris	Priority 1
Proposed Actions – The Street	Who By	When By
Cut back overgrown footpaths	Parish/Residents	Priority 1
Refinish noticeboards	Parish	
Apply for Pedestrian Crossing – Pigeon lane	TAG/BH	Priority 1
Signage Audit	Parish/Liz	
Remove unnecessary signs	Parish/Beccy	Priority 1
Apply for new signs that may be required	Parish/Beccy	Priority 1
Fit extra VAS pole	BG/Rougham	Priority 1
Improve white lines	Beccy/Rougham	Priority 1
Repair Bollards	Beccy/Rougham	Priority 1
Clean Bollards	Parish/Residents	Priority 1
Contact developers to improve space on roundabout footpath	Developer/HQ	Priority 1
What can we do to improve access, road crossing and safety at this point.	Parish	Priority 1
Monitor Rectory access	Parish	Priority 1
Improve HGV signage	Beccy	Priority 1
fix potholes in footpath HQ	Beccy/Rougham	Priority 1
Proposed Actions – A1101 Community Centre	Who By	When By
Clear walkway of growth down to Community Centre. 50% of the pavement width is overgrown	HQ/Developer/Rougham/Beccy	Priority 1
Pedestrian Crossing Plan near Community Centre	Parish	
Improve village boundary design	Parish	
Get a quote for a sign and installation	Parish	
Audit Signs	Liz/Parish	Priority 1
Remove unnecessary signs	Parish/Beccy	Priority 1
Add new signs that may be required	Parish/Beccy	Priority 1
How to reinforce speed limit on A1101 through to Hengrave	Merry/Parish/Beccy	Priority 1
Litter Clean-up	Parish/residents	Priority 1
Find out the plan for drainage on the roundabout	HQ/Highways/Developer	Priority 1
Can we tidy up the whole area near the roundabout on the Gorton house site (compulsory purchase?) Move signs?	Parish/Residents/Developer	Priority 1

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Need a total improvement scheme from new roundabout to Tut Hill	Parish/Highways/Beccy	Priority 1
Fit a VAS post towards Bury on A1101	BG/Rougham	
Is there a strong argument to push for redesign of double roundabout to improve traffic flow and pedestrian safety – This could tie in with safe crossing	Parish	
Proposed Actions – A1101 Mere Lane	Who By	When By
Follow up speed limit issue and move 30mph limit towards Hengrave	Parish/Merry/Beccy	Priority 1
Improve Village Boundary warning	Parish	Priority 2
Follow up repair of damaged sign on Mere Lane	Comp	
Need further police assistance to slow traffic down here	Beccy	Priority 1
Ensure Mere Lane is swept clean (difficult to establish who creates mud on road).	HQ/Parish	Priority 1
Restrict parking along this section. (Overflow available in Community Centre)	HG/Beccy	Priority 1