

Draft Minutes from Parish Council Meeting

Tuesday 16th April 2024, 18:30, Fornham All Saints Community Centre

These draft minutes will be approved at the next meeting of the Parish Council in May.

Present:

Cllr Martin Loveridge (ML) (Chair), Cllr Cathy Emerson (CE) (Vice Chair) and Cllrs Jill Mayhew (JM), Don Lynch (DL) Hugo Greer-Walker (HGW) and David Surman (DS). County Cllr Beccy Hopfensperger (BH), Borough Cllrs Sarah Broughton (SB), Clerk Justin Hook (JH) and 3 members of the public.

Agenda Items

1. Chairman's welcome, opening remarks and to receive apologies for absence
Apologies received and accepted from Cllr Mat Stewart and Cllr Derek Brown.
ML welcomed Stuart Turner, Manager of The Health Hub, All Saints Hotel.
2. (i) To receive members Declarations of Interests - **None received.**
(ii) Council to consider any new written requests for dispensation and/or requests which have been received - **None received.**
3. To approve & adopt two sets of minutes (full and closed) from the Council meeting held on the 19th March 2024
ML proposed to approve both sets of minutes, HGW seconded, unanimous decision.
4. Review of actions from previous meeting if not covered on the agenda
BH chasing for meeting with permit issuing team at West Suffolk Council (WSC), contact currently on paternity leave - ongoing.
ML - continued correspondence with Pigeon Lane resident re: golf balls in his garden.
5. To receive County Cllr's report from Cllr Beccy Hopfensperger
BH will chase road signs. Spreadsheet has been submitted, but long waiting list.
Village sign from Hengrave fallen down, BH suggested to report to highways.
Action: ML to report. ML since reported - No. 00467208.
6. To receive Borough Cllr's reports from Cllr Sarah Broughton & Cllr Beccy Hopfensperger
Compiegne Way update: meeting was held with British Sugar/Highways/Suffolk County Council - problems are due to a number of factors with no quick fix. Each party looking at ways to help alleviate - better diversions, varied truck routes, different pumps and a business case to raise the road level. Further meeting planned.
7. Public open session 15 minutes - questions and issues on matters arising from the agenda and from the village
No items raised.

THE NEXT ITEM WAS BROUGHT FORWARD

10. Planning:

iii. **DC/24/0174/FUL *UPDATED***

All Saints Hotel The Street Fornham St Genevieve Suffolk IP28 6JQ

Retention of outdoor gymnasium including open sided exercise shelter, moveable exercise equipment and equipment storage container

Stuart Turner, Manager of The from Health Hub, All Saints Hotel presented to the Council his thoughts that the health and mental wellness that came from the outdoor gym, outweighed any negative impacts and that the resubmission under the guidance from the appeal decision ought to alleviate any concerns held. The adoption of 'silent disco' style headsets (which Cllrs were given the opportunity to test), noise screen fencing, increased planting, use of a sound monitor and changing equipment to eliminate thud sounds etc. In summary, he felt that a happy medium could be reached.

Naomi Stewart from Fornham St Martin PC suggested the three early morning classes per week (June-August) be quiet yoga style classes, with louder body pump style classes being after 8am.

CE asked who would police? What happens when system breaks down. Stuart suggested classes would be cancelled, moved inside or taken with no music. No disturbances were registered between April - October 2023 with circa. 350 classes and 4,000 attendees and no music. Stuart would ultimately be in control as Manager, and suggested adherence to restrictions/constraints put on the application, as well as open communication.

ML thanked Stuart for his time and explanation. No further decision was made, Councils existing position and comments on portal to remain.

8. To receive reports from Cllrs:

a. Traffic / Roads / VASs / Signs (**covered under item 13**) - Don Lynch

b. Volunteering - Martin Loveridge - **Covered under item 14.**

c. Facilities / Assets Management / Community Centre - Martin Loveridge

ML handing over last of assets/facilities to DB, including the skate park and play area, where there is a good starting point for the volunteering group to tackle some minor issues. Overgrown hedges - residents contacted and some work begun to tidy them.

d. Local businesses & residents / Active travel / De-fib'- Cathy Emerson

Meeting had with Active Travel. Ongoing re: Hengrave to Fornham path - funding being sought.

e. Social issues / Rural Coffee Caravan / Village Voice - Jill Mayhew

Four people responded to Fit Villages campaign, JM to report back again once closing date passed,

f. Marham Park / Village Hall / Anglian Water (Lark) - **None received.**

g. Allotments - David Surman

One parking issues dealt with, 2 on the waiting list, 2 potential plot issues to deal with. Anglian Water now on direct debit.

Action: JH to resend bill to Charlie Brown for field rental.

9. To receive Clerks report

Volunteering database now set up, updated mandates all complete for all bank accounts and 99% of the way with internet banking. Lloyds shares cashed, cheque received, new plot holder in place for seamless transition on the allotment.

10. Planning:

Council to discuss the following planning applications:

i. **DC/24/0360/HH**

44 Pigeon Lane Fornham All Saints IP28 6JP

a. single storey front extension b. two storey side extension following demolition of existing porch c. two storey rear extension following demolition of existing rear conservatory

ML proposed to approve application, JM seconded, unanimous decision.

ii. **DC/24/0433/FUL**

All Saints Hotel The Street Fornham St Genevieve Suffolk IP28 6JQ

Create a maintenance access into All Saints Golf and Country Club off The Street, Fornham St. Genevieve

Extension agreed to beyond date of next meeting. Planning team to meet and discuss.

iii. **DC/24/0174/FUL *UPDATED***

Discussed earlier in the meeting.

iv. **DC/24/0156/FUL *UPDATED***

All Saints Hotel The Street Fornham St Genevieve Suffolk IP28 6JQ

Planning application - a. two open canopy porches over existing entrances to front elevation b. render to front elevation with lettering signage c. statue to front elevation

JM proposed to object on the basis of not enough clarification on lighting and fears of light pollution in an already over-bright car park, CE seconded, unanimous decision.

v. **DC/24/0155/FUL *UPDATED***

All Saints Hotel The Street Fornham St Genevieve Suffolk IP28 6JQ

Planning application - a. first floor extension to dining area and associated works; b. extension to external terrace area

ML proposed no comment, JM seconded, 3 in favour, 1 abstained, proposal carried.

11. Finance update

- i. ML proposed to approve the payment of all accounts and outstanding invoices as detailed, CE seconded, unanimous decision.

| Payee & details | Total | Power to Pay* |
|--|-----------------|---------------|
| J Hook, Clerks salary, March (incl. overtime) | £818.91 | 1 |
| J Hook, Clerks expenses, March | £31.43 | 3 |
| HMRC, Clerks tax & NI (Quarter 4) | £489.63 | 1 |
| Suffolk Cloud, web hosting & support (2024/25) | £240.00 | 7 |
| FAS Village Hall, hall hire 5th Dec (interviews) | £28.00 | 3 |
| Sun Skips, secure document shredding | £108.00 | 3 |
| Wave Water, Allotment water bill (Oct 23 - Jan 24) | £3.27 | 9 |
| Total Payments | £1719.24 | |

- ii. Council noted bank balances correct to 28 March (unless stated otherwise).

| | |
|---|------------|
| Main | £282.35 |
| Savings | £27,050.95 |
| Village Voice | £795.76 |
| Charities | £TBN |
| Charities - Savings (<i>being closed</i>) | £30.97 |

- iii. ML proposed to approve bank reconciliation for March 2024, CE seconded, unanimous.

12. Skate & play park inspections

Council noted from report that remedial work required, but all low to very low risk ML noted that graffiti present but not an issue and the retaining of pigeon spikes essential to maintain poop-free swinging.

13. B1106 highways/traffic Issues

DL put forward that the strategic gathering of info from various sources would help Council to fully consider options to reduce traffic impact.

Currently 3,000 volume per day, with speeding and un-permitted lorries adding to issues. David Emerson helping gather evidence from VAS machines.

Concerns raised over the end goal, what could be achieved with the video, lack of cost benefit analysis, lack of any competitive bidding/other quotes and if the video ought to be the first action towards a solution.

BH suggested the video alone would not be enough evidence and suggested commission a Highways survey first at cost circa £450, potentially a speed watch, gathering as much evidence as possible, then complete the video to encapsulate findings, proposal and strategy.

DL proposed to commission the road safety video, HGW seconded, 1 in favour, 3 object, Chair has casting vote, proposal dismissed.

DL left the meeting.

14. Volunteering

ML proposed to provide list of agreed tools with relevant links in order to be able to claim back cost from Highways Community Self Help scheme, CE seconded, unanimous decision.

BH offered litter picking tools, hoops and bags from her locality budget.

ML proposed to accept the offer of funding from the locality budget, CE seconded, unanimous decision.

15. Replacement road signs

Discussed earlier in the meeting.

16. Section S137 grants (£2000 in budget)

Council agreed a £250 grant to the WI towards booking speakers and room hire.

17. Council to review other updated policies

Ongoing work.

18. Village flower beds

Thanks given in acknowledgement of the great work of Mary Purnell and Toni Hodge in attending the flowerbeds in the village. Both have stepped down, and Annabelle Mehta has volunteered to take responsibility for the 2 beds by the memorial garden, 1 under the village sign and the area around the brick bus stop. The 3 Kings have agreed to take responsibility for the 2 by the double roundabout.

19. Emergency plan

ML & CE working on.

20. His Majesty's portrait

The Community Centre was suggested as the best place for hanging the portrait.

ML proposed to gift it to the Community Centre, DS seconded, unanimous decision.

21. Nest pension payments by Direct Debit

ML proposed the payment of Clerks pension contributions by Direct Debit, CE seconded, unanimous decision.

22. Village Voice advertising

ML encouraged all Cllrs to think of new advertising leads, to increase revenue. 3 Kings now advertising, and another new one ready for next edition.

23. Correspondence

ML still in correspondence with resident from Pigeon Lane re: golf balls in garden and golf course safety. Resident has taken complaint higher, but still concerned over golf balls in garden following removal of safety netting.

ML to respond with support form Council as needed.

24. Date of next meeting

The AGM will be held on Tuesday 21st May 2024, commencing at 18:00 in the Community Centre, followed by the Parish Council Meeting at 18:30

At the end of the meeting Cllr Greer-Walker resignation from the Council, on the grounds of family commitments. ML and other Cllrs thanked him for his service, and his support throughout.

Meeting closed to the public 20:15

..... Sign & date

..... Print name

Chairman

Signed as confirmation that they are a true record.