

Fornham All Saints Parish Council

Chair: Cllr. Martin Loveridge | 07784 225375
Clerk: Justin Hook | clerk@fornhamallsaints.org.uk
www.fornhamallsaints.suffolk.cloud

NOTICE IS HEREBY GIVEN, that all members of the Parish Council are hereby summoned to attend the next meeting of Fornham All Saints Parish Council on Tuesday 15th October 2024 commencing at 18:30 in the Community Centre.

The Council, members of the public and press are welcome to attend and may record/film/ photograph or broadcast this meeting when the public and press are not lawfully excluded. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda, or raise issues for consideration or inclusion at future meetings during the open public session before the meeting, this will be limited to 15 minutes duration but may be extended at the discretion of the Chairman.

To view associated papers/information please use the following web link:
www.fornhamallsaints.suffolk.cloud/parish-council/agendas-and-minutes

Agenda Items

1. Chairman's welcome, opening remarks and to receive apologies for absence
2. (i) To receive members Declarations of Interests
(ii) Council to consider any new written requests for dispensation and/or requests which have been received
3. To approve & adopt the minutes from the Council meeting held on the 17th September 2024
4. To receive County Councillor's report from Cllr. Rebecca Hopfensperger
5. To receive Borough Councillor's reports from Cllr. Sarah Broughton and Cllr Rebecca Hopfensperger
6. Public open session up to 15 minutes - questions and issues on matters arising from the agenda and from the village
7. Danger of golf balls to Pigeon Lane and B1106
Council to receive update
8. To receive reports from Councillors:
 - a. Traffic / Roads / VASs / Road Signs - Clerk
 - b. Volunteering - Martin Loveridge
 - c. Facilities / Assets Management / Community Centre / EV - Derek Brown
 - d. Local Businesses & Residents / Lark Valley - Richard Nicholls
 - e. Social Issues / Village Voice - Jill Mayhew
 - f. Marham Park / Highways / Village Hall / Anglian Water (Lark) - no update
 - g. Allotments - David Surman
9. To receive Clerks report
10. Planning:
 - i. **AP/24/0034/STAND**
Access To All Saints Hotel, Land Off The Street, Fornham All Saints
Planning application - create a maintenance access into All Saints Golf and Country Club off The Street, Fornham St. Genevieve
 - ii. **DC/24/1307/FUL**
Bury St Edmunds Golf Club Tut Hill Fornham All Saints Suffolk IP28 6LG
Planning application - a. extension to existing golf driving range b. detached golf driving range building c. extension to car parking area

iii. **DC/24/1419/TCA**

Fornham Hall The Street Fornham All Saints Suffolk IP28 6JJ

Trees in a conservation area notification - a. one sycamore (triangle on plan) - crown lift by four metres above ground level and overall reduction of four metres meter b. two Robinia trees (circles on plan) - overall crown reduction up to two metres

iv. **DC/24/1442/TP**

Rocrisar Tut Hill Fornham All Saints Suffolk IP28 6LD

TPO 475 (2008) tree preservation order - Betula Pendula (T1 on plan and order) reduce limb on the south west side by up to 2 metres to give clearance from the house; Acer Pseudoplatanus (T2 on plan and order) reduce upper crown by up to 1.5 metres, reduce lateral limbs on south west side by up to 2.5 metres to give clearance from building, reduce remaining crown on the west, north and eastern side by up to 2 metres where needed to create a balanced crown

v. **DC/24/1472/TCA**

Old Rectory, The Green, Fornham All Saints

Trees in a conservation area notification - one Chestnut (T1 on plan), two Sycamore (S1 and S2 on plan) and three Norwegian Maples (M1, M2 m3 on plan) overall crown reduction by up to three metres over property and boundary fence

11. Finance update

- i. To consider and approve payment of the following accounts and outstanding invoices:

Payee & details	Total
J Hook, Clerks salary, September	£557.73
J Hook, Clerks expenses, September	£21.98
Nest, Clerks pension, September	£9.75
HMRC, Clerks tax & NI, Q2	£482.08
PKF Littlejohn, external audit	£252.00
L Harley, Locum Clerk support	£240.00
Community Workshop, Village Voice printing	£271.81
Gallagher, Insurance	£1677.41
SALC, training	£42.00
SALC, payroll services (6 months)	£57.60
Total Payments	£3,612.36

- ii. To receive bank balances correct to 31st September (unless stated otherwise)

Current	£208.56
Savings	£46,564.92
Total Bank Balance	£46,773.48

- iii. Council to approve bank reconciliation for September 2024

12. Skate & play park inspections

Council to note from report that remedial work required, but all low to very low risk

13. External Audit Review

Council to review external audit document and review plan

14. Asset Register

Council to approve and adopt revised asset register

15. Emergency Plan

Council to receive update

16. Overgrown Pavements

Council is able to appoint their own contractor to carry out works in the village, providing the contractor has the correct licenses and the correct paperwork is completed for SCC approval

Council to discuss what works are required and who to ask to quote

17. Community Centre Flower Bed

Council to discuss Community Centres request to create flower beds on the site of the old bottle banks, and request for Council to provide grant for flowers

18. Remembrance Day

Council to discuss instructing Andy's Jet Wash clean the war memorial in time for Remembrance Sunday

Council to discuss purchasing a wreath from Royal British Legion for circa. £25

19. Lithium Ion Battery Safety Campaign

Council to discuss if/how to respond to latest update - *request to write to the Minister, Baroness Jones, urging her to either support Lord Redesdale's Bill or to slot it into the Government's own Bill*

20. Councillor Recruitment

Council to discuss ideas to recruit new Councillors

21. Locum Clerk

Council to discuss up to 16 additional Locum Clerk hours to assist Clerk overhaul Council policies and procedures documents, and follow-up tasks from external audit report

22. Correspondence

i. Resident email: suggestion for defib training for villagers & Good Samaritan app

CORRECTION: resident suggested CPR training

Council to discuss and consider including the app in the Village Voice

www.goodsamapp.org

ii. Resident email: orchard pruning and harvesting

Council to discuss provision of pruning workshop, provided by Greener Growth to enable community to take responsibility for pruning of the trees

23. Date of next meeting

The next Parish Council Meeting will be held on Tuesday 19th November 2024, commencing at 18:30 in the Community Centre