

Fornham All Saints Parish Council

Acting Chair: Richard Nicholls
Clerk: Justin Hook | clerk@fornhamallsaintsparish.gov.uk
www.fornhamallsaints.suffolk.cloud

NOTICE IS HEREBY GIVEN, that all members of the Parish Council are hereby summoned to attend the next meeting of Fornham All Saints Parish Council on Tuesday 19th November 2024 commencing at 18:30 in the Community Centre.

The Council, members of the public and press are welcome to attend and may record/film/ photograph or broadcast this meeting when the public and press are not lawfully excluded. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda, or raise issues for consideration or inclusion at future meetings during the open public session before the meeting, this will be limited to 15 minutes duration but may be extended at the discretion of the Chairman.

To view associated papers/information please use the following web link:
www.fornhamallsaints.suffolk.cloud/parish-council/agendas-and-minutes

Agenda Items

1. Chairman's welcome, opening remarks and to receive apologies for absence
2. (i) To receive members Declarations of Interests
(ii) Council to consider any new written requests for dispensation and/or requests which have been received
3. To approve & adopt the minutes from the Council meeting held on the 15th October 2024
4. To receive County Councillor's report from Cllr. Rebecca Hopfensperger
5. To receive Borough Councillor's reports from Cllr. Sarah Broughton and Cllr Rebecca Hopfensperger
6. Public open session up to 15 minutes - questions and issues on matters arising from the agenda and from the village
7. To receive reports from Councillors:
 - a. Traffic / Roads / VASs / Road Signs - Don Lynch
 - b. Volunteering - Derek Brown
 - c. Facilities / Assets Management / Community Centre / EV - Derek Brown
 - d. Local Businesses & Residents / Lark Valley - Richard Nicholls
 - e. Social Issues / Village Voice - Jill Mayhew
 - f. Marham Park / Highways / Village Hall / Anglian Water (Lark) - Clerk
 - g. Allotments - David Surman
8. To receive Clerks report
9. Planning:
 - i. **DC/24/0614/FUL - RE-CONSULTATION**
All Saints Hotel, Fornham St Genevieve, IP28 6JQ
Planning application - partial change of use of golf course to site six timber pods and associated engineering works
 - ii. **DC/24/1495/TPO**
Old Rectory The Green, Fornham All Saints, IP28 6JX
TPO 115 (1986) tree preservation order - two Horse Chestnut (C1 and C2 on plan within G2 on order) overall crown reduction and lift by up to three metres b. one Oak (H1 on plan within G2 on order) overall crown reduction by two metres and removal of branches around incoming electric cable
10. Finance update

- i. To consider and approve payment of the following accounts and outstanding invoices:

Payee & details	Total
J Hook, Clerks salary, October (includes £850.20 tax rebate)	£1,539.73
J Hook, Clerks expenses, October	£30.48
Nest, Clerks pension, September	£9.75
Suffolk Cloud, emails and domain	£130.00
SALC, Clerks CiLCA training modules	£416.40
Total Payments	£2126.36

- ii. To receive bank balances correct to 31st October (unless stated otherwise)

Current	£223.32
Savings	£44,784.65
Total Bank Balance	£45,008.26

- iii. Council to approve bank reconciliation for October 2024

11. 2025/26 budget and precept

Council to discuss proposed 2025/26 budget which determines the precept
£25k precept equates to a £0.57 increase (0.65%) for a band D property in the parish

12. Revised NALC pay scales & Clerks review

Council to discuss revised NALC pay scales, effective 1st April 2024. Clerk's pay scale 18 increased from £15.21 to £15.84 per hour, equating to £191.10 of back pay (5 months) and £63.00 extra to be budgeted for the remainder of the financial year (5 months)

Council to note Clerks review to be scheduled for January

13. Skate & play park inspections

Council to note from report that remedial work required, but all low to very low risk

14. Emergency Plan

Council to receive update

15. Microsoft subscription

Council to discuss renewal of subscription due January
£59.99 per year for one, £79.99 per year for up to 6, personal licence
or £8.60 per month +Vat for business licence (£123.84 per year)

16. Overgrown pavements

Clerk still liaising with contractors / obtaining quotes

17. Pruning workshop for community orchard

Clerk awaiting further details

18. Councillor recruitment

Council to discuss leaflet idea to attract new Councillors

19. Allotment AGM

Council to note date of Allotment AGM set for Wednesday 4th December, 18:30 in the Village Hall

20. Upgrades to VAS equipment

Council to discuss location of new solar powered VAS. Based on Elan City's suggestion, the ideal position would be roughly between the two properties fronting Larks Gate on the opposite side. Council will need a street furniture license from SCC, circa. £100

21. Village Voice advertising

Council to discuss Clerks suggestion to raise Village Voice advertising costs to £90 per full page ad (from £84) and £54 per half page (from £45)

22. Correspondence

- i. Resident email: A1101 roundabout
- ii. Resident email: Hedges on B1106
- iii. Business email: Tut Hill driver training facility

23. Update on Chair & Vice Chair positions

Councillors to discuss options moving forwards

24. Date of next meeting

The next Parish Council Meeting will be held on Tuesday 21st January 2025, commencing at 18:30 in the Community Centre