

Fornham All Saints Parish Council

Chair: Cllr. Martin Loveridge | 07784 225375
Clerk: Justin Hook | clerk@fornhamallsaints.org.uk
www.fornhamallsaints.suffolk.cloud

NOTICE IS HEREBY GIVEN, that all members of the Parish Council are hereby summoned to attend the next meeting of Fornham All Saints Parish Council on Tuesday 18th June 2024 commencing at 18:30 in the Community Centre.

Prior to this at 18:00 in the Community Centre will be the Annual Parish Meeting

The Council, members of the public and press are welcome to attend and may record/film/ photograph or broadcast this meeting when the public and press are not lawfully excluded. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda, or raise issues for consideration or inclusion at future meetings during the open public session before the meeting, this will be limited to 15 minutes duration but may be extended at the discretion of the Chairman.

To view associated papers/information please use the following web link:
www.fornhamallsaints.suffolk.cloud/parish-council/agendas-and-minutes

Agenda Items

1. Chairman's welcome, opening remarks and to receive apologies for absence
2. (i) To receive members Declarations of Interests
(ii) Council to consider any new written requests for dispensation and/or requests which have been received
3. To approve & adopt the minutes from the AGM and Council meeting held on the 21st May 2024
4. Review of actions from previous meeting if not covered on the agenda
5. To receive County Councillor's report from Cllr. Rebecca Hopfensperger
6. To receive Borough Councillor's reports from Cllr. Sarah Broughton and Cllr Rebecca Hopfensperger
7. Public open session up to 15 minutes - questions and issues on matters arising from the agenda and from the village
8. To receive reports from Councillors:
 - a. Traffic / Roads / VASs / Signs - Don Lynch
 - b. Volunteering - Martin Loveridge
 - c. Facilities / Assets Management / Community Centre - Derek Brown
 - d. Local Businesses & Residents / Active Travel / De-fib'- Cathy Emerson
 - e. Social Issues / Rural Coffee Caravan / Village Voice - Jill Mayhew
 - f. Marham Park / Village Hall / Anglian Water (Lark) - Mat Stewart
 - g. Allotments - David Surman
9. To receive Clerks report
10. Planning:

Council to receive any updates relating to previous planning matters
11. Finance update
 - i. To consider and approve payment of the following accounts and outstanding invoices:

Payee & details	Total	Power to Pay*
Nest, Clerks Pension	£9.75	1
J Hook, Clerks salary, May	£557.73	1

J Hook, Clerks expenses, May	£54.03	3
M Loveridge, Chairs expenses, 9/5 - 30/5	£135.84	3
Community Workshop, Village Voice printing	£288.80	7
V Waples, Internal Auditor 2023/24	£288.80	3
Nest, Clerks Pension May	£9.75	1
Total Payments	£1344.70	

- ii. To receive bank balances correct to 31st May (unless stated otherwise)

Current	£248.69
Savings	£49,385.10
Village Voice	£851.76
Charities	£3,010.24

- iii. Council to approve bank reconciliation for May 2024
iv. Council to consider merging Village Voice account into main account for ease of accounting. Funds to be earmarked as Village Voice reserves. Transactions will be logged under Village Voice to enable reporting of income/expenditure

12. End of year and audit

- i. Council to review Audit Report and Clerks report of audit, noting actions to be taken
ii. Council to approve revision of AGAR Section 1 - Assertion 4 to be a NO
iii. Council to discuss appointing Vicky Waples as internal auditor for 2024/25

13. Skate & play park inspections

Council to note from report that remedial work required, but all low to very low risk

14. Section S137 grants (£1750 left in budget)

Update on requests from Computer club and "Party on the Green"

15. Community Centre update

Council to receive update on ongoing works and plans for the Community Centre

16. Highways / volunteering

Council to discuss ongoing need for cutting back hedges / pavements

Council to consider date for volunteering

17. Grass cutting

Council to establish who cuts what. Perhaps a map / plan to ensure all areas completed as per any contracts in place

Pound Meadow / New Bus Stop / Pigeon Lane / Green / Paying Field / Verges

18. Emergency plan

Council to discuss way forward

19. Fuel Charity

Council to discuss separation of Fuel Charity from Parish Council activities to allow independence as recommended in the internal audit

20. Correspondence

- i. Resident email re: golf course safety

- ii. Letter from WI

21. Date of next meeting

The Annual Parish Meeting will be held on Tuesday 16th July 2024, commencing at 18:30 in the Community Centre