

Fornham All Saints Parish Council

Chair: Cllr. Martin Loveridge | 07784 225375
Clerk: Justin Hook | clerk@fornhamallsaints.org.uk
www.fornhamallsaints.suffolk.cloud

NOTICE IS HEREBY GIVEN, that all members of the Parish Council are hereby summoned to attend the Annual General Meeting of Fornham All Saints Parish Council on Tuesday 21st May 2024 commencing at 18:00 in the Community Centre.

The Council, members of the public and press are welcome to attend and may record/film/ photograph or broadcast this meeting when the public and press are not lawfully excluded. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda, or raise issues for consideration or inclusion at future meetings during the open public session before the meeting, this will be limited to 30 minutes duration but may be extended at the discretion of the Chairman.

To view associated papers/information please use the following web link:
www.fornhamallsaints.suffolk.cloud/parish-council/agendas-and-minutes

Agenda Items

1. Council to elect Chairman
2. Council to elect Vice-Chairman
3. Signing of Declaration of Acceptance of Office and Register of Interests
4. Council to appoint Responsible Financial Officer
5. Chairman's welcome, opening remarks and to receive apologies for absence
6. (i) To receive members Declarations of Interests
(ii) Council to consider any new written requests for dispensation and/or requests which have been received
7. To receive planning update from David Harris and team at All Saints Hotel
8. Public open session up to 30 minutes - questions and issues on matters arising from the agenda and from the village
9. To approve & adopt the minutes from the Council meeting held on the 16th April 2024
10. To receive County Councillor's report from Cllr. Rebecca Hopfensperger
11. To receive Borough Councillor's reports from Cllr. Sarah Broughton and Cllr Rebecca Hopfensperger
12. To receive reports from Councillors:
 - a. Traffic / roads / VASs / signs - Don Lynch
 - b. Volunteering - Martin Loveridge
 - c. Facilities / assets management / Community Centre - Derek Brown
 - d. Local businesses & residents / active travel / de-fib'- Cathy Emerson
 - e. Social issues / Rural Coffee Caravan / Village Voice - Jill Mayhew
 - f. Marham Park / Village Hall / Anglian Water (Lark) - Mat Stewart
 - g. Allotments - David Surman
13. To receive Clerks report
14. Planning:

Council to discuss the following planning applications:

 - i. **DC/24/0360/HH *UPDATED***
44 Pigeon Lane Fornham All Saints IP28 6JP
 - a. single storey front extension
 - b. two storey side extension following demolition of existing porch
 - c. two storey rear extension following demolition of existing rear conservatory

- ii. **DC/24/0586/FUL**
Car Park Heath Farm Business Centre Tut Hill Fornham All Saints Suffolk
Planning application - a. use of existing car park as driver training facility b. retention of temporary storage containers as classroom and storage area
- iii. **DC/24/0433/FUL *UPDATED***
All Saints Hotel The Street Fornham St Genevieve Suffolk IP28 6JQ
Planning application - create a maintenance access into All Saints Golf and Country Club off The Street, Fornham St. Genevieve
- iv. **DC/24/0174/FUL *UPDATED***
All Saints Hotel The Street Fornham St Genevieve Suffolk IP28 6JQ
Retention of outdoor gymnasium including open sided exercise shelter, moveable exercise equipment and equipment storage container
- v. **DC/24/0156/FUL *UPDATED***
All Saints Hotel The Street Fornham St Genevieve Suffolk IP28 6JQ
Planning application - a. two open canopy porches over existing entrances to front elevation b. render to front elevation with lettering signage c. statue to front elevation
- vi. **AP/24/0023/STAND **APPEAL****
Land Off The Street Fornham All Saints Suffolk
Planning application - create access into All Saints Golf and Country Club

15. Finance update

- i. To consider and approve payment of the following accounts and outstanding invoices:

Payee & details	Total	Power to Pay*
J Hook, Clerks salary, April	£577.73	1
J Hook, Clerks expenses, April	£45.80	3
M Loveridge, Chairs expenses, 15/3 - 16/4	£30.70	3
Community Workshop, Village Voice printing	£307.63	7
Wave, allotment water bill (Jan 24 - Apr 24)	£20.73	9
WI, S137 grant	£250.00	2
Total Payments	£1232.59	

- ii. To receive bank balances correct to 30 April (unless stated otherwise)

Current	£274.25
Savings	£50,428.74
Village Voice	£795.76
Charities	£2,304.57

- iii. Council to approve bank reconciliation for April 2024

16. End of year and audit

- i. SALC are unable to complete the internal audit
Council to approve appointment of independent auditor Vicky Waples to complete the audit for equivalent fee
- ii. Council to approve AGAR Section 1
- iii. Council to approve AGAR Section 2
- iv. Council to approve 2023-24 bank reconciliation
- v. Council to approve variances

17. Skate & play park inspections

Council to note from report that remedial work required, but all low to very low risk

18. Section S137 grants (£1750 left in budget)

Council to discuss request from Computer Club to help funding ongoing equipment updates

Following cancellation of Open Gardens it has been suggested to hold a “Party on the Green.” Council to discuss S137 donation towards costs

19. Community Centre update

Council to discuss ongoing works and plans for the Community Centre

20. Correspondence

i. Email received re: Councils lack of action re: All Saints Hotel planning matters. JH responded

ii. Email received re: Councils over-reaction to All Saints Hotel planning matters. JH responded

iii. Email complaint received from resident re: lack of notice and noise from works to Community Centre car park. JH responded and forwarded to Community Centre

21. Date of next meeting

The Annual Parish Meeting will be held on Tuesday 18th June 2024, commencing at 18:00 in the Community Centre, followed by the Parish Council Meeting at 18:30