

FORNHAM ALL SAINTS PARISH COUNCIL

The Councillors of Fornham All Saints Parish Council are summoned to the Parish Council Meeting to be held on Tuesday 20th March 2018 in the Village Hall, Fornham All Saints commencing at 7.30pm

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Any member of the public who attends a meeting and objects to being filmed should advise the Clerk to the Council who will request that they are not included in the filming.

AGENDA

1. **APOLOGIES FOR ABSENCE**
 - i. To receive apologies for absence.
 - ii. To consent/non consent to absence.
2. **DECLARATIONS OF INTEREST –**
 - i. To receive disclosures of pecuniary and local non pecuniary interests for the agenda under discussion
 - ii. To receive disclosures of gifts of hospitality exceeding £25
 - iii. To consider requests for dispensations
3. **MINUTES –** to approve the minutes from the Parish Council Meeting on 16th January 2018
4. **TO RECEIVE REPORTS FROM THE COUNTY AND BOROUGH COUNCILLOR**
5. **PUBLIC FORUM –**
 - i. To receive questions and issues raised by the Public on matters relating to the Agenda under discussion
 - ii. To receive questions and issues raised by the Public on matters relating to the village
 - iii. To receive a report on 3rd March meeting (Open Forum built around the TAG report) as held in the Community Centre
6. **TO RECEIVE REPORTS FROM PARISH COUNCILLORS RELATING TO PORTFOLIOS HELD**
 - i. To receive general reports on portfolios held
 - ii. To receive a report from the Website Review Group on the Development of the Website
 - iii. To consider comments made at the Open Forum Meeting held on the TAG report and to agree whether they should be incorporated into a revised Traffic Advisory Group Report
 - iv. To consider the request from Cllr. Hodder to consider using Facebook/NextDoor Forum/alternative electronic means of communicating with the village
 - v. To consider the recent Community Centre Play Area Inspection Report
 - vi. To discuss whether flyers posted on lamp-posts are applicable/suitable in the village and if inappropriate, what action should be taken.
 - vii. To consider an update on the Neighbourhood Watch Scheme in Fornham All Saints
7. **POLICE MATTERS**
 - i. To receive reports of interest from the Bury Safer Neighbourhood Team
8. **BOROUGH COUNCIL MATTERS**
 - i. To receive applicable updates on works at Marham Park, Bury St Edmunds
 - ii. Consultation on District Ward Boundaries – to note the combining of the Fornhams and Great Barton
 - iii. To receive an update on the West Suffolk Operational Hub
9. **SUFFOLK COUNTY COUNCIL MATTERS –**
 - i. To receive a report on the meeting with Suffolk County Council's Transport Policy and Development Manager, Growth, Highways and Infrastructure & County Cllr. Hopfensperger and the Parish Council.
 - ii. To consider the request from a parishioner for improvements to the A1101 Hengrave Road, Junction with Mere Lane as outlined in a letter dated 12th February 2018
 - iii. To consider whether the Council should ask County Cllr. Hopfensperger to allocate funds from her Locality Budget towards a dropped kerb at the side gate to the Village Cemetery
 - iv. To consider the Parish Council's involvement with the Suffolk Highways: Community Self Help Scheme
 - v. The Becks Signage – Council to consider submitting a request for the removal of The Brecks signage in Fornham All Saints

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- 10. TO RECEIVE THE CLERK'S REPORT inc FINANCIAL TRANSACTIONS**
- i. To consider and approve payments as per the list in Financial Appendix A
 - ii. To receive the Bank Balances to date
 - iii. To receive an update on the use of the BT Telephone Box outside of the Village Hall for use as a base for a community defibrillator and the submission of an application for funds from the Lottery Fund
 - iv. To note further information on the reform of data protection legislation – General Data Protection Regulation and Data Protection Bill
 - v. To confirm that the following year-end procedures have been carried out by the Chair, Vice-Chair and RFO as per the notes of the meeting of 1st March 2018
 - Review of Standing Orders
 - Review of Financial Regulations
 - Review of Asset Register & Insurance Schedule
 - Review of Risk Assessments – general & financial
 - Review of Internal Controls & Audit Plan
 - Acceptance of recommendation of appointment of Internal Auditor
 - Acceptance of Internal Control report
 - vi. To consider the request for financial assistance from the Village Hall Committee for renovations to the ceiling and upgrading of the heating system
 - vii. To consider other matters coming forth noting that if they are of a financial nature, they will need to be formally discussed at a later meeting
- 11. PLANNING MATTERS**
- i. To consider the following planning applications:
 - DC/18/0304/HH Householder Planning Application - Single Storey Side and Rear Extension (following demolition of garage and porch) @ 39 Pigeon Lane
 - ii. To note the following planning applications received by the Parish Council in between meetings:
 - DC/18/02232/TCA - Trees in a conservation Area Notification - (i) 1no. Ash (T5 on plan) fell (ii) 1no. Cherry (T7 on plan) fell @ 2 Dairy Drive Fornham All Saints IP28 6LN
 - iii. To receive notification of the following planning applications determined by the Borough:
 - DC/17/2547/TCA – trees in a conservation area – fell 1 No Eucalyptus @ 17 Dairy Drive
 - DC/17/2537/TCA – trees in a conservation area – reduce by 3 metres 1 No Sycamore @ land at the end of Rectory Meadow
- 12. CORRESPONDENCE RECEIVED SINCE LAST MEETING**
- i. A11 between A14 junction 38, Newmarket and A11 Five Ways roundabout, Barton Mills: resurfacing works
 - ii. General correspondence for noting
- 13. MATTERS FOR NEXT AGENDA & DATE OF NEXT PARISH COUNCIL MEETING BEING 20th March 2018**

**MEMBERS OF THE PUBLIC ARE WARMLY INVITED TO ATTEND
AND RAISE ANY ISSUE OR CONCERN FOR THE PARISH
COUNCIL'S ATTENTION DURING THE PUBLIC FORUM**

Victoria S Waples
Clerk & Proper Officer to Fornham All Saints Parish Council
14.03.2018

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