

FORNHAM ALL SAINTS PARISH COUNCIL

The Councillors of Fornham All Saints Parish Council are summoned to the Parish Council Meeting to be held on Tuesday 15th November 2016 in the Village Hall, Fornham All Saints commencing at 7.30pm.

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.
Any member of the public who attends a meeting and objects to being filmed should advise the Clerk to the Council who will request that they are not included in the filming.

AGENDA

1. **APOLOGIES FOR ABSENCE**
 - i. To receive apologies for absence.
 - ii. To consent/non consent to absence.
2. **DECLARATIONS OF INTEREST –**
 - i. To receive disclosures of pecuniary and local non pecuniary interests for the agenda under discussion
 - ii. To receive disclosures of gifts of hospitality exceeding £25
 - iii. To consider requests for dispensations
3. **MINUTES –** to approve the minutes from the Parish Council Meeting on 20th September 2016
4. **TO RECEIVE REPORTS FROM PARISH COUNCILLORS RELATING TO PORTFOLIOS HELD & in particular**
 - i. To consider further outstanding Highways Matters
 - ii. To receive the latest Traffic Report
 - iii. To consider setting up a working group to take the website forward
 - iv. To receive a report on matters relating to Asset Management
 - v. To receive updates on matters relating to each portfolio held
5. **TO RECEIVE REPORTS FROM THE COUNTY AND BOROUGH COUNCILLOR**
6. **PUBLIC FORUM – to note the closure of the Parish Council Meeting to allow the following session to take place**
 - i. **To receive a short presentation from representatives of David Wilson Homes who are preparing reserved matters proposals for new homes on parcels I, K and L at Marham Park. This will precede the consultation event that will be held on Monday 21st November at the Village Hall for local residents.**
 - ii. To receive questions and issues raised in response to the presentation above
 - iii. To receive questions and issues raised by the Public on matters relating to the village
7. **TO RECEIVE A REPORT FROM THE BURY ST EDMUNDS SAFERNEIGHBOURHOOD TEAM**
 - i. To receive the updated report
 - ii. To consider any matters arising for onward submission to the SNT
8. **TO RECEIVE THE CLERK'S REPORT inc FINANCIAL TRANSACTIONS**
 - i. To consider and approve payments as per the list in Financial Appendix A
 - ii. To receive the Bank Balances and Budget to Actual Statement
 - iii. To consider the further the required specifications for quotations for the costs involved in the erection of village gateway signs
 - iv. To consider further the indicative costs for the installation of a gate across the main access road off the A1101
 - v. To consider further the costs involved with and the feasibility of the purchase of the BT Telephone Box outside of the Village Hall for use as a base for a community defibrillator
 - vi. To consider and approve the change of hosting of the Parish website from onesuffolk to Suffolk Cloud at a cost of £100 per annum
 - vii. To receive and consider the Internal Control Review as per the Report submitted by the Chairman
 - viii. To receive and consider the Clerk's Annual Appraisal and the recommendations contained within the report as submitted by the Chairman
 - ix. To consider and review the following Policies: Protocol for Recording; Complaints Policy; Grant Awarding Policy; Media Policy; Expenses Reimbursement Policy; Grievance and Procedure Policy; Health and Safety Policy; Training Policy and Dispensation Policy.
 - x. To consider and adopt the following Policies: Data Protection Policy; Documents and Retention Policy and Risk Management Strategy

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- xi. To consider the 1st Draft of the Budget for 2017 - 2018
- xii. To consider matters coming forth

9. BOROUGH COUNCIL MATTERS

- i. To receive an update on Marham Park on both the current state of development and on the planned activities over the next six months on behalf of Countryside Properties

10. SUFFOLK COUNTY COUNCIL MATTERS –

- i. Lark Valley Path – to consider any matters coming forth
- ii. To receive an update on the Programme for the Organising of Community Action on the River Lark
- iii. To consider any matters coming forth

11. PLANNING MATTERS

- i. To consider the information provided by West Suffolk Principal Planning Officer on Neighbourhood Plans and to discuss the way forward.
- ii. To note the list of planning applications received since the last meeting.
- iii. To receive notification of the following planning applications determined by the Borough:
 - Permission for tree works at Acer Lodge, The Street
 - Listed Building Consent for works at Cleves Cottage, 24 Hengrave Road
 - Permission for tree works at Valentine House, The Street
 - Listed Building Consent for works at Old Rectory, The Green
 - Planning Permission for works at Fur House, rectory Meadow
 - Permission for tree works at Twitchetts End, Hengrave Road
 - Outline Planning Permission for (Means of Access/ /Layout/Scale to be considered) - 3no. dwellings (with detached garages) following demolition of existing dwelling @ Gaughton House, The Green
 - Permission for works to trees at 10 Chestnut Close

12. CORRESPONDENCE RECEIVED SINCE LAST MEETING

- i. General correspondence for noting

13. MATTERS FOR NEXT AGENDA & DATE OF NEXT PARISH COUNCIL MEETING

**MEMBERS OF THE PUBLIC ARE WARMLY INVITED TO ATTEND
AND RAISE ANY ISSUE OR CONCERN FOR THE PARISH
COUNCIL'S ATTENTION DURING THE PUBLIC FORUM**

Victoria S Waples

Clerk & Proper Officer to Fornham All Saints Parish Council
10.11.2016

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