

FORNHAM ALL SAINTS PARISH COUNCIL

The Councillors of Fornham All Saints Parish Council are summoned to the Annual Parish Council Meeting to be held on Tuesday 17th May 2016 in the Village Hall, Fornham All Saints commencing at 6.30pm.

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.
Any member of the public who attends a meeting and objects to being filmed should advise the Clerk to the Council who will request that they are not included in the filming.

AGENDA

1. **TO RECEIVE NOMINATIONS FOR THE POSITION OF CHAIRMAN TO THE PARISH COUNCIL**
2. **APOLOGIES FOR ABSENCE**
 - i. To receive apologies for absence.
 - ii. To consent/non consent to absence.
3. **DECLARATIONS OF INTEREST –**
 - i. To receive disclosures of pecuniary and local non pecuniary interests for the agenda under discussion
 - ii. To receive disclosures of gifts of hospitality exceeding £25
 - iii. To consider requests for dispensations
4. **MINUTES –** to approve the minutes from the Parish Council Meeting on 15th March 2016
5. **TO RECEIVE NOMINATIONS FOR THE POSITION OF VICE-CHAIRMAN**
6. **ELECTION OF COMMITTEES AND REPRESENTATIVES**
7. **REPORTS ON PARISH COUNCIL MATTERS -**
 - i. To consider outstanding Highway matters.
 - ii. To consider Highway's further response to solutions to tackle parking issues in Pigeon Lane
 - iii. To consider any matters coming forth
8. **TO RECEIVE THE CLERK'S REPORT inc FINANCIAL TRANSACTIONS**
 - i. To approve the final accounts for the year ending 31 March 2016.
 - ii. To approve and sign the Statement of Assurance and the Accounting Statements of the Annual Return for the year ending 31st March 2016.
 - iii. To note the internal audit report on the accounts to the end of 31 March 2016 is to be carried out on 27th May 2016
 - iv. To confirm the appointment of the Clerk as Responsible Financial Officer for the year 2016-2017
 - v. Cheques – to approve payments as listed in Financial Appendix A
 - vi. To receive the Bank Balances and Budget to Actual Statement
 - vii. To consider the costs involved in the erection of village gateway signs
 - viii. To note the costs involved in supplying and erecting fencing to the Play Area on the Recreational Field
 - ix. To note the funding sources that might be available for item 8vii
 - x. To consider a request for financial assistance received from the Church Fabric Committee with regard to the proposed work to be done on the Church ceiling
 - xi. To consider matters coming forth
9. **BOROUGH COUNCIL MATTERS**
 - i. To consider an update on the Bury North West Development
10. **SUFFOLK COUNTY COUNCIL MATTERS –**
 - i. To note the Fire Service's IRMP consultation
 - ii. To note the changing opening hours at Suffolk HWRCs - and the press release issued
 - iii. To receive an update on Rural transport changes and to note drop in sessions dates
 - iv. Lark Valley Path – to consider any matters coming forth
11. **PLANNING MATTERS**
 - i. To receive and comment upon planning applications as below: none received

Clerk: Mrs Victoria Waples,
Roundstone House, Livermere Road, Great Barton, Bury St Edmunds, IP31 2SB
Tel: 01284 787178 clerk@fornhamallsaints.co.uk

- ii. To receive notification of planning applications determined by the Borough:tbc
- 12. CORRESPONDENCE RECEIVED SINCE LAST MEETING**
- i. General correspondence for noting
- 13. TO RECEIVE REPORTS FROM PARISH COUNCILLORS RELATING TO PORTFOLIOS HELD**
- i. To receive an update on matters relating to each portfolio held
 - ii. To note the date for National Allotments Week and to consider appropriate action to be taken
- 14. MATTERS FOR NEXT AGENDA & DATE OF NEXT PARISH COUNCIL MEETING**

**MEMBERS OF THE PUBLIC ARE WARMLY INVITED TO ATTEND
AND RAISE ANY ISSUE OR CONCERN FOR THE PARISH
COUNCIL'S ATTENTION DURING THE PUBLIC FORUM**

Victoria S Waples
Clerk & Proper Officer to Fornham All Saints Parish Council
10.05.2016