

FORNHAM ALL SAINTS PARISH COUNCIL

The Councillors of Fornham All Saints Parish Council are summoned to the Parish Council Meeting to be held on 21st March 2017 in the Village Hall, Fornham All Saints commencing at 7.30pm.

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.
Any member of the public who attends a meeting and objects to being filmed should advise the Clerk to the Council who will request that they are not included in the filming.

AGENDA

1. **APOLOGIES FOR ABSENCE**
 - i. To receive apologies for absence.
 - ii. To consent/non consent to absence.
2. **DECLARATIONS OF INTEREST –**
 - i. To receive disclosures of pecuniary and local non pecuniary interests for the agenda under discussion
 - ii. To receive disclosures of gifts of hospitality exceeding £25
 - iii. To consider requests for dispensations
3. **MINUTES –** to approve the minutes from the Parish Council Meeting on 17th January and additional Parish Council Meeting of 9th February 2017
4. **TO RECEIVE REPORTS FROM PARISH COUNCILLORS RELATING TO PORTFOLIOS HELD & in particular**
 - i. To receive updates on matters relating to each portfolio held
5. **TO RECEIVE REPORTS FROM THE COUNTY AND BOROUGH COUNCILLOR**
6. **PUBLIC FORUM – to note the closure of the Parish Council Meeting to allow the following session to take place**
 - i. To receive questions and issues raised by the Public on matters relating to the village
 - ii. To receive issues on the footpath alongside the golf course from Pound Meadow to Sheepwash Bridge as raised by Cllr. Hodder
 - iii. To receive an update on the Highway issues raised following the Village Tour with Cllrs. Grimshaw & Quayle and Borough Cllr. Hopfensperger and an Officer from SCC Highways Department
 - iv. To receive a report on works to the current website from Cllr. Clark Ward
7. **TO RECEIVE A REPORT FROM THE BURY ST EDMUNDS SAFERNEIGHBOURHOOD TEAM**
 - i. To receive the updated report
 - ii. To consider any matters arising for onward submission to the SNT
8. **TO RECEIVE THE CLERK'S REPORT inc FINANCIAL TRANSACTIONS**
 - i. To consider and approve payments as per the list in Financial Appendix A
 - ii. To receive the Bank Balances and Budget to Actual Statement
 - iii. To consider further the indicative costs for the installation of a gate across the main access road off the A1101
 - iv. To consider further the costs involved with the purchase of the BT Telephone Box outside of the Village Hall for use as a base for a community defibrillator as outlined in a report from Cllrs. Braithwaite & Dawson
 - v. To consider costs involved in sowing wild flower seeds along Pigeon Lane
 - vi. To consider costs involved in providing further lighting along Pigeon Lane and at Pound Meadow
 - vii. To consider costs involved in providing solar lighting along the pedestrian section of Pigeon Lane
 - viii. To note and approve the renewal of Landscape Maintenance Contract for 2017 in the sum of £118.07 per cut
 - ix. To consider the Council's Asset Register for the year ending 31st March 2017
 - x. To consider the Council's Financial Risk Assessment for the year ending 31st March 2017
 - xi. To consider the General Risk Register for the year ending 31st March 2017
 - xii. To consider and approve the scope of Internal Control and Internal Audit for the year ending 31st March 2017
 - xiii. To consider the recommendation for the appointment of Mr Trevor Brown, CPFA as the Council's Internal Auditor for the year ending 31st March 2017
 - xiv. To review the Council's Financial Regulations effective March 2017
 - xv. To review the Council's Standing Orders effective March 2017
 - xvi. To confirm acceptance of NJC salary scales for all relevant staff for 2017-18
 - xvii. To consider the request for financial assistance from the Fornham All Saints Computer Club
 - xviii. To consider matters coming forth

Clerk: [Mrs Victoria Waples,](mailto:Mrs Victoria Waples)

[Roundstone House, Livermere Road, Great Barton, Bury St Edmunds, IP31 2SB](mailto:clerk@fornhamallsaints.co.uk)

[Tel: 01284 787178](tel:01284787178)

clerk@fornhamallsaints.co.uk

9. BOROUGH COUNCIL MATTERS

- i. To receive an update on Marham Park on both the current state of development and on the planned activities over the next six months on behalf of Countryside Properties
- ii. West Suffolk – Public Space Protection Order (PSPOs) Fornham All Saints – FAS Pocket Park – to consider the proposal to include the play area in the Borough’s schedule of dog excluded sites and to note the cost of signage at £100

10. SUFFOLK COUNTY COUNCIL MATTERS –

- i. To receive a report on the meeting held with the Area Representative from SCC Highways Department, County Cllr. Hopfensperger and Cllrs. Grimshaw and Quayle
- ii. To receive an update on matters relating to the River Lark
- iii. To consider issues relating to the Newmarket Road Railway Bridge re-building in Bury St Edmunds and the impact on residents of Fornham All Saints

11. PLANNING MATTERS

- i. To consider further whether the Parish Council should consider a Neighbourhood Plans or other form of Village Statement and to discuss the way forward.
- ii. To consider the following planning applications:
 - DC/17/0340/HH Householder Planning Application – Double Garage to side of existing single garage @ 45 Pigeon Lane
 - DC/17/0414/TCA Trees in a Conservation Area Notification – i) T1 – T2 Conifers fell ii) T3 Beech raise canopy by 5 metres and thin crown by 20% iii) T4 – Beech – raise canopy by 5 metres iv) T5 Cherry – crown reduction by 30% v) G1 – Birch trees – crown reduction by 30% @ Church End, Aldridge Lane
 - DC/17/0029/OUT Outline Planning Application (all matters reserved) – 4 No. dwellings @ Little Moseleys, The Green, Fornham All Saints
 - DC/17/0330/FUL Change of use of green keepers facilities (barn and portacabin) to builders yard @ Barn, Pigeon Lane, Fornham All Saints
 - DC/17/0377/HH Householder Planning Application - Single storey rear extension (revised scheme of DC/15/1777/HH) @ 3 Pigeon Lane Fornham All Saints
 - DC/17/0430/VAR Variation – Application to vary Condition 1 of Reserved Matters approval DC/15/2440/RM to permit minor amendments to the approved design of electricity substation located in Landscape Parcel P (substation 1) and associated amendments to the approved soft landscaping within Landscape Parcel P @ land North West of Bury, Tut Hill
 - DC/16/2837/RM – re-consultation in respect of a planning proposal – Reserved Matters Application - submission of details under Planning Permission DC/13/0932/HYB – the means of access, appearance, landscaping, layout and scale for Parcels G and H @ Marham Park, Tut Hill
 - DC/16/2658/RM – re-consultation in respect of a planning proposal - Reserved Matters Application - submission of details under outline planning permission DC/13/0932/HYB- the means of access, appearance, landscaping, layout and scale for 132 residential units and associated accesses, landscaping, open space and infrastructure works
 - DC/17/0270/FUL – Application for conversion of existing agricultural barn into offices (B1) and a coffee shop (A3) @ Storage Barn, Moselyes Farm Business Park, The Green
 - DC/17/0477/TCA – Trees in a Conservation Area Notification – 2 No conifers (1 and 2 on plan) fell @ 2 Dairy Drive
- iii. To receive notification of the following planning applications determined by the Borough:
 - Permission for tree works @ Owlsden, The Green
 - Permission for tree works @ 30 Pound Meadow
 - Permission for single storey rear extension @ 14 Pigeon Lane
 - Dismissal of appeal for change of use of a redundant barn to residential use @ Barn, Pigeon Lane
 - Request for an EIA Screening Opinion under Regulation 5(1) of the Environmental Impact Assessment Regulations 2011 on the matter of – Proposed West Suffolk Operational Hub – notification only

12. CORRESPONDENCE RECEIVED SINCE LAST MEETING

- i. General correspondence for noting
- ii. To note and consider proposals under the 2018 Parliamentary Boundary Review - Eastern Region
- iii.

Clerk: Mrs Victoria Waples,
Roundstone House, Livermere Road, Great Barton, Bury St Edmunds, IP31 2SB
Tel: 01284 787178 clerk@fornhamallsaints.co.uk

13. MATTERS FOR NEXT AGENDA & DATE OF NEXT PARISH COUNCIL MEETING

**MEMBERS OF THE PUBLIC ARE WARMLY INVITED TO ATTEND
AND RAISE ANY ISSUE OR CONCERN FOR THE PARISH
COUNCIL'S ATTENTION DURING THE PUBLIC FORUM**

Victoria S Waples

Clerk & Proper Officer to Fornham All Saints Parish Council
14.03.2017

Clerk: Mrs Victoria Waples,
Roundstone House, Livermere Road, Great Barton, Bury St Edmunds, IP31 2SB
Tel: 01284 787178 clerk@fornhamallsaints.co.uk