

# FORNHAM ALL SAINTS PARISH COUNCIL

**The Councillors of Fornham All Saints Parish Council are summoned to the Parish Council Meeting to be held on Tuesday 19<sup>th</sup> May 2015 in the Village Hall, Fornham All Saints commencing at 6.30pm.**

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.  
Any member of the public who attends a meeting and objects to being filmed should advise the Clerk to the Council who will request that they are not included in the filming.

## AGENDA

1. **TO RECEIVE THE SIGNED DECLARATIONS OF ACCEPTANCE OF OFFICE FROM THE NEW COUNCIL**
2. **TO RECEIEV NOMINATIONS FOR THE POSITION OF CHAIRMAN**
3. **TO RECEIVE NOMINATIONS FOR THE POSITION OF VICE-CHAIRMAN**
4. **APOLOGIES FOR ABSENCE**
  - i. To receive apologies for absence.
  - ii. To consent/non consent to absence.
5. **DECLARATIONS OF INTEREST –**
  - i. To receive disclosures of pecuniary and local non pecuniary interests for the agenda under discussion
  - ii. To receive disclosures of gifts of hospitality exceeding £25
  - iii. To consider requests for dispensations
6. **MINUTES –** to approve the minutes from the Parish Council Meeting on 17<sup>th</sup> March & additional meetings of 2<sup>nd</sup> April and 28<sup>th</sup> April 2015
7. **ELECTION OF COMMITTEES AND REPRESENTATIVES**
8. **TO FILL, VIA CO-OPTION, THE OUTSTANDING VACANCY FOR THE POSITION OF COUNCILLOR**
9. **REPORTS ON PARISH COUNCIL MATTERS -**
  - i. Village Hedges – update on measures taken on hedges impinging on footpaths
  - ii. Neighbourhood Watch Scheme – to note vacant Schemes within the Village
  - iii. To receive and consider further matters raised within the Traffic Management Report from the Traffic Advisory Group
  - iv. To consider the Parish's entry into the Suffolk Village of the Year Awards. For 2015, the awards are open to villages with 501 – 3000 electors.
  - v. To consider any matters coming forth
10. **PUBLIC SESSION –**
  - i. To receive questions and issues raised by the Public
11. **TO RECEIVE THE CLERK'S REPORT inc FINANCIAL TRANSACTIONS**
  - i. To receive the internal audit report on the accounts to the end of 31 March 2015
  - ii. To approve the final accounts for the year ending 31 March 2015 and to sign the Annual Return including the Statement of Assurance.
  - iii. To confirm the appointment of the Clerk as Responsible Financial Officer for the year 2015-2016
  - iv. Cheques – to approve payments as listed in the Financial Appendix
  - v. Churchyard Wall – to receive an update on funds to be raised for repairs to the Churchyard Wall
  - vi. Tut Hill mini-roundabouts – to receive an update on funds to be raised for the repair of the damaged paved area
  - vii. To receive the quotation for the installation of a window into the Bus Shelter on the Green
  - viii. To note the requirement to review the Clerk's contract and carry out an annual appraisal
  - ix. To consider matters coming forth
12. **BOROUGH COUNCIL MATTERS**
  - i. To receive a report on the Parish & Town Council Liaison Group Meeting
  - ii. To note the Council's comments submitted on the pre-application consultation for the WSOH
  - iii. To consider any other matters coming forth

**Clerk: Mrs Victoria Waples,**  
Roundstone House, Livermere Road, Great Barton, Bury St Edmunds, IP31 2SB  
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- 13. SUFFOLK COUNTY COUNCIL MATTERS –**
- i. Lark Valley Path – repair of the footpath & river bank; the installation of a seat along path and installation of a grit bin on the path
  - ii. To consider matters coming forth
- 14. PLANNING MATTERS**
- i. To receive and comment upon planning applications received since the notice of the meeting
  - ii. To receive notification of planning applications determined by the Borough
  - iii. To note the Borough's consultation on the 2014-2015 "Strategic Housing Land Availability Assessment" draft report
  - iv. To consider whether it would be appropriate for the Parish to undertake a Neighbourhood Plan
- 15. CORRESPONDENCE RECEIVED SINCE LAST MEETING**
- 16. TO RECEIVE REPORTS FROM PARISH COUNCILLORS RELATING TO PORTFOLIOS HELD**
- 17. MATTERS FOR NEXT AGENDA & DATE OF NEXT PARISH COUNCIL MEETING**

*Victoria S Waples*  
*So signed for electronic purposes*  
Clerk to Fornham All Saints Parish Council  
11.05.2015