

FORNHAM ALL SAINTS PARISH COUNCIL

The Councillors of Fornham All Saints Parish Council are summoned to the Annual Parish Council Meeting to be held on 16th May 2017 in the Village Hall, Fornham All Saints commencing at 7.45pm

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded.

Any member of the public who attends a meeting and objects to being filmed should advise the Clerk to the Council who will request that they are not included in the filming.

AGENDA

1. **TO RECEIVE NOMINATIONS FOR THE POSITION OF CHAIRMAN TO THE PARISH COUNCIL**
2. **APOLOGIES FOR ABSENCE**
 - i. To receive apologies for absence.
 - ii. To consent/non consent to absence.
3. **DECLARATIONS OF INTEREST –**
 - i. To receive disclosures of pecuniary and local non pecuniary interests for the agenda under discussion
 - ii. To receive disclosures of gifts of hospitality exceeding £25
 - iii. To consider requests for dispensations
4. **MINUTES –** to approve the minutes from the Parish Council Meeting on 21st March and additional Parish Council Meeting of 18th April 2017
5. **TO RECEIVE NOMINATIONS FOR THE POSITION OF VICE-CHAIRMAN TO THE PARISH COUNCIL**
6. **TO CONFIRM THE ELECTION OF OFFICERS TO COMMITTEES AND COUNCILLORS AS REPRESENTATIVES ON OUTSIDE BODIES**
7. **TO RECEIVE ISSUES FROM THE MEMBERS OF THE PUBLIC RELATING TO THE AGENDA UNDER DISCUSSION**
8. **TO RECEIVE REPORTS FROM PARISH COUNCILLORS RELATING TO PORTFOLIOS HELD**
9. **TO RECEIVE THE CLERK'S REPORT inc FINANCIAL TRANSACTIONS**
 - i. To approve the Accounting Statements for the year ended 31st March 2017
 - ii. To approve and sign the Statement of Assurance of the Annual Return for the year ended 31st March 2017
 - iii. To approve and sign the Accounting Statements on the Annual Return for the year ended 31st March 2017
 - iv. To consider and note the internal audit report on the accounts to the end of 31st March 2017
 - v. To reconfirm the appointment of the Clerk as Responsible Financial Officer for the year 2017-2018
 - vi. To consider and approve payments as per the list in Financial Appendix A
 - vii. To receive the Bank Balances to date
 - viii. To consider further the indicative costs for the installation of a gate across the main access road off the A1101
 - ix. To consider further the costs involved with the purchase of the BT Telephone Box outside of the Village Hall for use as a base for a community defibrillator as outlined in a report from Cllrs. Braithwaite & Dawson
 - x. To consider costs involved in sowing wild flower seeds along Pigeon Lane
 - xi. To consider costs involved in providing further lighting along Pigeon Lane and at Pound Meadow
 - xii. To consider costs involved in providing solar lighting along the pedestrian section of Pigeon Lane
 - xiii. To agree to include the Lark Valley Community First Responders for consideration of a donation at the meeting scheduled in December 2017 to discuss such matters
 - xiv. To consider a contribution towards the Independent WSOH Traffic Survey as
 - xv. To consider other matters coming forth noting that if they are of financial in nature, they will need to be formally discussed at a later meeting
10. **BOROUGH COUNCIL MATTERS**
 - i. To receive an update on Marham Park on the Public Exhibition held on 30th March 2017 including activity on site and future applications
 - ii. To receive the response from West Suffolk Planning Department on the highway width of Marham Parkway
11. **SUFFOLK COUNTY COUNCIL MATTERS –**
 - i. To receive an update on the monitoring of agreed actions following the meeting held with the Area Representative from SCC Highways Department & County Cllr. Hopfensperger.
 - ii. To discuss the issues relating to traffic and parking on / at the junction of Pigeon Lane / B1106

Clerk: Mrs Victoria Waples,

Roundstone House, Livermere Road, Great Barton, Bury St Edmunds, IP31 2SB

[Tel: 01284 787178](tel:01284787178)

clerk@fornhamallsaints.co.uk

12. PLANNING MATTERS

- i. To consider further whether the Parish Council should consider a Neighbourhood Plan or other form of Village Statement and to discuss the way forward.
- ii. To consider the following planning applications:
 - DC/17/0788/HH & DC/17/0789/LB – i) two storey side extension with first floor Juliet Balcony, ii) demolition of chimney stack, iii) new dormer window to form elevation, iv) removal of 2 no windows to side elevation and v) alteration to existing internal walls @ 27 Hengrave Road
 - DC/17/0748/HH – installation of 2 No external heating fan units @ Heath Lodge, Tut Hill
 - DC/17/0842/FUL – installation of acoustic fencing along the North West and South West boundaries of the Northern Way employment area in connection with Hybrid Planning Permission – DC/13/0932/HYB @ land North West of Bury, Tut Hill
 - DC/16/2658/RM – re-consultation – submission of details under outline planning permission
DC/13/0932/HYB – the means of access, appearance, landscaping, layout and scale for 126 residential units and associated accesses, landscaping, open space and infrastructure works on parcel C @ land North West of Bury, Tut Hill
- iii. To receive notification of the following planning applications determined by the Borough:
 - Permission for minor amendments to the design of the electricity substation @ land North West of Bury, Tut Hill
 - Permission for double garage to side of existing single garage @ 45 Pigeon Lane
 - Permission for single storey rear extension @ 3 Pigeon Lane

13. CORRESPONDENCE RECEIVED SINCE LAST MEETING

- i. General correspondence for noting

14. MATTERS FOR NEXT AGENDA & DATE OF NEXT PARISH COUNCIL MEETING BEING 18th JULY 2017

**MEMBERS OF THE PUBLIC ARE WARMLY INVITED TO ATTEND
AND RAISE ANY ISSUE OR CONCERN FOR THE PARISH
COUNCIL'S ATTENTION DURING THE PUBLIC FORUM**

Victoria S Waples

Clerk & Proper Officer to Fornham All Saints Parish Council
11.05.17

Clerk: Mrs Victoria Waples,
Roundstone House, Livermere Road, Great Barton, Bury St Edmunds, IP31 2SB
Tel: 01284 787178 clerk@fornhamallsaints.co.uk