

Fornham All Saints Parish Council

Chair: Cllr. Martin Loveridge | 07784 225375
Clerk: Justin Hook | clerk@fornhamallsaintspc.org.uk
www.fornhamallsaints.suffolk.cloud

NOTICE IS HEREBY GIVEN, that all members of the Parish Council are hereby summoned to attend the next meeting of Fornham All Saints Parish Council on Tuesday 19th March 2024 commencing at 18:30 in the Community Centre.

The Council, members of the public and press are welcome to attend and may record/film/ photograph or broadcast this meeting when the public and press are not lawfully excluded. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda, or raise issues for consideration or inclusion at future meetings during the open public session before the meeting, this will be limited to 15 minutes duration but may be extended at the discretion of the Chairman.

To view associated papers/information please use the following web link:
www.fornhamallsaints.suffolk.cloud/parish-council/agendas-and-minutes

Agenda Items

1. Chairman's welcome, opening remarks and to receive apologies for absence
2. (i) To receive members Declarations of Interests
(ii) Council to consider any new written requests for dispensation and/or requests which have been received
3. Council to consider co-opting David Surman onto the Council and complete forms
4. To approve & adopt two sets of minutes (full and closed) from the Council meeting held on the 20th February 2024.
5. Review of actions from previous meeting if not covered on the agenda
6. To receive County Councillor's report from Cllr. Rebecca Hopfensperger
7. To receive Borough Councillor's reports from Cllr. Sarah Broughton and Cllr Rebecca Hopfensperger
8. Public open session 15 minutes - questions and issues on matters arising from the agenda and from the village
9. To receive reports from Councillors:
 - a. Traffic / Roads / VASs / Signs - Don Lynch and Hugo Greer-Walker
 - b. Volunteering - Hugo Greer-Walker
 - c. Facilities / Assets Management / Allotments - Martin Loveridge
 - d. Local businesses & residents / Active travel / De-fib'- ML
 - e. Social issues / Rural Coffee Caravan / Village Voice - Jill Mayhew
 - f. Marham Park / Village Hall / Anglian Water (Lark) - Mat Stewart
10. To receive Clerks report
11. Planning:

Council to discuss the following planning applications:

 - i. DC/24/0226/FUL
All Saints Hotel The Street Fornham St Genevieve Suffolk IP28 6JQ
Extension of existing single storey maintenance equipment storage building
 - ii. DC/24/0174/FUL
All Saints Hotel The Street Fornham St Genevieve Suffolk IP28 6JQ
Retention of outdoor gymnasium including open sided exercise shelter, moveable exercise equipment and equipment storage container
12. All Saints Tree Planting Update

Council to note phase one planting has been completed along the B1106 fence line, with phases two and three being planned

The planting of some 250 mature trees has begun across the site

13. Allotment Update

Council to discuss payment of water bill by direct debit

Any other allotment business

14. Finance Update

i. Council to discuss moving away from RBoS, to more suitable banking arrangement

ii. To consider and approve payment of the following accounts and outstanding invoices:

Payee & details	Total	Power to Pay*
J Hook, Clerks salary, February	£563.30	1
J Hook, Clerks expenses, February	£15.12	3
M Loveridge, Chairs expenses, 4/1/24-6/3/24	£57.04	3
Beneficiary One, Charity Fuel Payment	£300.00	9
Beneficiary Two, Charity Fuel Payment	£300.00	9
Beneficiary Three, Charity Fuel Payment	£300.00	9
Total Payments	£1535.46	

i. To receive bank balances correct to 29 February (unless stated otherwise)

RBoS Current Account	£282.19
RBoS Gold Deposit Account	£27303.29
RBoS Treasurers Account (Village Voice)	£691.50
RBoS All Saints Charities (statement to 05/03/24)	£1758.87
RBoS All Saints Charities Instant Access Account	£30.93

ii. Council to approve bank reconciliation for February 2024

iii. Council to discuss three fuel charity payments of £300 each

16. Skate & Play Park Inspections

Council to note from report that remedial work required, but all low to very low risk

17. Community Centre Car Park Update

DB to update Council

Council to consider approval of changes required to extend car parking area

18. B1106 Safety Video

Council to consider new road safety video. Cost circa £700.

19. Council to review & updated Standing Orders & Financial Regulations

20. Council to review other updated policies

21. Council to review internal and external audit reports from 2022/23

22. Council to adopt LGA Code of Conduct in replacement of Suffolk Code of Conduct

23. Council to confirm review of insurance policy against asset register

This item was unfortunately missed from the minutes of September 2023 when the new insurance policy was approved against the asset register

24. Council to review updated asset register

25. Council to discuss destruction of old sensitive documentation

Cost up to £130

26. Councillors to discuss giving authority for councillors to carry out inspections to play park, skate park and village furniture as required

As per Standing Orders section 25

27. Correspondence

Letter from resident concerning All Saints Golf Club - dated 29 Feb 2024

Email from resident concerning traffic through village - dated 6 Mar 2024

28. Date of next meeting

The next Parish Council Meeting will be on Tuesday 16th April 2024, commencing at 18:30 in the Community Centre

The following items are confidential and therefore the meeting will be closed to members of the public

29. Clerks Probation

Council to discuss Clerks Probation period ending 31st March 2024

30. Clerks Contract

Council to confirm details of Clerk's contract

31. Clerks Pension

Council to confirm Clerks pension payments to begin on successful completion of probation period. SALC advises to opt into the Nest pension scheme. Contribution rates will be 3% by the Council, and 5% by the Clerk, paid only on earnings over the £520 per month threshold