

NOTICE IS HEREBY GIVEN, that all members of the Parish Council are hereby summoned to attend the next meeting of Fornham All Saints Parish Council on Tuesday 16th January 2024 commencing at 6.30 pm in the Community Centre.

The Council, members of the public and press are welcome to attend and may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. Members of the public will be invited to give their views/question to the Parish Council on issues on the agenda, or raise issues for consideration or inclusion at future meetings during the open public session before the meeting, this will be limited to 10 minutes duration but may be extended at the discretion of the Chairman.

To view associated papers/information please use the following web link : <https://fornhamallsaints.suffolk.cloud/parish-council/agendas-and-minutes/>

AGENDA

1. Chairman's welcome, opening remarks and to receive apologies for absence
2. (i) To receive members Declarations of Interests
(ii) Council to consider any new written requests for dispensation and/or requests which have been received
3. Council to consider co-opting Derek Brown onto the Council and complete forms
4. To approve & adopt the minutes of the Full Council meeting held on 21st November 2023.
5. Review of actions from previous meeting if not covered on the agenda
6. To receive County Councillor's report from Cllr. Rebecca Hopfensperger
7. To receive Borough Councillor's reports from Cllr. Sarah Broughton and Cllr. Rebecca Hopfensperger
8. Public open session 15 minutes - questions and issues on matters arising from the agenda and from the village
9. Council to discuss the following planning applications:

Location	Details	Reference number
Land off, The Street, Fornham All Saints	Re-consultation - Create access into All Saints Golf and Country Club	DC/22/1887/FUL
All Saints Hotel, The Street, Fornham St Genevieve	Change of use of part of golf course for the siting of 9 caravan lodge holiday homes	DC/23/1885/FUL
Cleves Cottage, 24 Hengrave Road	a. 1 Atlas Cedar reduce lower limbs nearest to house by three metres and reduce upper branches to shape; b. 1 Silver Birch overall crown reduction by one metre to clear overhead lines ; c. 1 Prunus overall crown reduction by one metre to clear overhead lines	DC/23/2102/TCA
6 Pound Meadow	Single Storey rear extension	DC/23/2089/HH

10. To receive reports from Councillors:
 - a) Traffic / Roads / VASs / Signs - Don Lynch and Hugo Greer-Walker
 - b) Volunteering - Hugo Greer-Walker
 - c) Assets Management / Allotments - Martin Loveridge
 - d) Local businesses & residents/ Active travel / De-fib'- Cathy Emerson
 - e) Social issues / Rural Coffee Caravan / Village Voice - Jill Mayhew
 - f) Marham Park / Village Hall / Anglian Water (Lark) - Matt Stewart

11. Finance & Policy:

(a) To consider and approve payment of the following accounts and outstanding invoices:

Payee	Details	Total
J Hook	Newsletter compilation and editing	£ 250.00
C Mason	Backdated salary payment	£ 280.00
A I Play Solution Ltd	Repairs to skate park	£ 480.00
Community Workshop Ltd	Printing Village Voice newsletter	£ 254.82
Linda Harley	Locum Clerk and Financial Officer	£ 1440.00
Stuart Langston Arboricultural Specialist	Work to Ash tree in churchyard	£ 450.00
Total Payments		£ 3154.82

- (b) To receive bank balances to date
- (c) To discuss and approve the budget for the financial year 2024-25
- (d) To discuss and agree the precept for the financial year 2024-25
- (e) Consider ground maintenance contract for 2024-25 for the church yard
- (f) Council to appoint an internal auditor

12. Community Centre Project brief for Parish Council

13. Note report received following skate and playpark inspection

14. Allotments - report from initial AGM and way forward

15. Update on website management

16. Correspondence not already covered on the agenda – Email from resident concerning website 2/12/23

The following items are confidential and therefore the meeting will be closed to members of the public

17. Council to consider the resignation from the litter picker and confirm financial details

18. Council to consider employing Justin Hook as the Councils administrator from 2/1/24 to 16/1/24 and as the Council's Clerk and Responsible Financial Officer from 17/1/24 . Council to consider editing the village voice as part of the job description for the Clerk and confirm the number of hours the Clerk will work per week ; Confirm agreement for extra hours to complete the CiLCA qualification once in role for 12 months; Consider request for contribution towards using own Macbook rather than the purchase of a Council laptop; Discuss options for backing up files and possible cost of annual subscription; Discuss provision of mobile phone. Set expenses limit.

Martin Loveridge
Chair Fornham All Saints Parish Council