

FORNHAM ALL SAINTS PARISH COUNCIL

The Councillors of Fornham All Saints Parish Council are summoned to the Parish Council Meeting to be held on Tuesday 21 November 2023 in the Community Centre, Fornham All Saints at 18:30.

The Council, members of the public and press may record, film, photograph or broadcast at this meeting when the public and press are not lawfully excluded.

AGENDA

1. APOLOGIES FOR ABSENCE

- i. To receive apologies for absence
- ii. To consent/non consent to absence

2. DECLARATIONS OF INTEREST

- i. To receive disclosures of pecuniary and local pecuniary interests for the agenda under discussion
- ii. To receive disclosures of gifts of hospitality exceeding £25
- iii. To consider requests for dispensations

3. CHAIR'S OPENING REMARKS

4. LOCUM CLERK – Agree Employment Contract and pay rate

5. APPROVAL OF MINUTES - To approve the minutes from:

- i. 5 September 2023.
- ii. Extraordinary Meeting (EM) 25 September 2023.
- iii. EM 26 October 2023.

6. REVIEW OF ACTIONS FROM PREVIOUS MINUTES (if not covered on this Agenda)

7. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

8. PUBLIC FORUM

Public question sessions are limited to a total of 15 minutes

- i. To receive questions and issues raised by the Public on matters arising to the agenda under discussion
- ii. To receive questions and issues raised by the Public on matters arising from the village

9. TO RECEIVE REPORTS FROM COUNCILLORS

- i. Traffic / Roads / VASs / Signs - Don Lynch
- ii. Highways (2) / Volunteering / Active Travel - Hugo Greer-Walker
- iii. Assets Management / Allotments / - Martin Loveridge
- iv. Local businesses & Residents/ Active travel / De-fib'- Cathy Emerson
- v. Social issues / Rural Coffee Caravan / Village Voice / SALC - Jill Mayhew
- vi. Marham Park / Village Hall / Anglian Water (Lark) / Planning - Mat Stewart

10. TO RECEIVE THE CLERK'S REPORT

11. FINANCE REPORTS

- i. To consider and retrospectively approve payments made since the last meeting:
(All inc VAT or no VAT unless stated)

Defibrillator Pads etc. (£467.49 to pay) Poppy Wreath (£23.98) H Frost (£78) Village Hall Hire (£28)

- ii. To propose that the PC moves to online banking with immediate effect
- iv. To propose that Cllr M Loveridge becomes a "signatory"
- vi. To form a Finance Working Group (WG) for budgets, regulations, banking etc
- vii. Computer Club request for funds - new sound system – Top up of own funds by up to £100
- viii. Place advert on "INDEED" Website for new permanent Clerk – Approx cost £9 pcm

12. BUDGET FOR FY 24/25 – Update on the Budget

13. ALLOTMENTS – Proposal to form WG to formalise Allotment Fuel Charity / Discuss and propose annual rent increase

14. PLANNING APPLICATIONS:

- i. DC/23/1803/TCA Dated 7 Nov - Exp 28 Nov Trees - Crown lifts etc to a number of trees at Street Record Forge End.
- ii. DC/23/1827/TCA Dated 9 Nov – Exp 30 Nov – Tree – Juniper Fell at The Manor House, Hengrave Rd
- iii. DC/23/1776/TCA Dated 30 Oct Exp 20 Nov (extension sought) Mixed row of trees reduce height and one crown raise 1 Lodge Cottage, The Green
- iv. DC/22/1887/FUL – Resubmitted application for an entrance to Golf Course in The Street opposite – Extension sought

15. ZEBRA CROSSING REVIEW INC' TRAFFIC AND PEDESTRIAN SURVEYS –

Proposal to either continue with project, or not, dependent on information received from Highways

16. VILLAGE VOICE – UPDATE / ADVERTISING / TIMINGS – Agree dates for articles and discuss advertising strategy
17. TO APPROVE MEETING DATES FOR 2024 – Agree dates and book Community Centre
18. DEFIBRILLATOR – Formalise protocol for Defibrillator
19. POPPY WREATH – REMEMBERANCE SUNDAY – Propose that PC lay a wreath each year on behalf of all Parishioners
20. NOTICES TO RESIDENTS CONCERNING OVERGROWING HEDGES & BINS – Propose
21. WILD FLOWER GARDEN AT BUS STOP – Propose tidy up and re-plant with the addition of “insect approved” perennials. Once approved a budget will be proposed in Jan. (see Item 22)
22. SEEK SPONSORSHIP FROM LOCAL COMPANIES FOR VARIOUS AREAS IN VILLAGE – such as Planters nr 3 Kings, Memorial Garden, and Wild flower area.
23. LITTER PICKER - Contact Litter Picker with a view to formalizing his current employment
24. MULTLI USE GYM (At Community Centre) – Requires re-seating on stable platform (new slabs) - Propose to seek quote from local builder – if received before meeting propose work to be carried out
26. CORRESPONDENCE:
 - i. Liz Hodder - e-mail (5/11/23 1730) regarding road layout at bottom of Tut Hill – Consider and respond
- 27 REVIEW OF ACTIONS FROM MEETING
28. DATE OF NEXT MEETING - 16 January 2024, Community Centre, 1830

Martin Loveridge

FAS PC Chair 15 November 2023